



DAVIS-ROMERO BILINGUAL ELEMENTARY MAGNET SCHOOL

Meeting Title: FE Team Meeting for Q1

Date: 9/24/25

Time: 8:45am – 9:45am

Location: Front Office Conference Room/Library/Teacher's Lounge

Facilitator(s): Andrea Espinoza, School-Community Liaison

Attendees:

1. Welcome & Purpose (5-10 minutes)

- Introductions
- Purpose: The FE Council assesses the strengths and needs around family, school, and community partnerships and current practices for school improvement. The Family Engagement Team includes a school administrator, teachers, school community liaison, other classified staff, parents or family members that represent the socioeconomic, linguistic, and cultural diversity within the school, and a community member.

2. Icebreaker/Check-in

3. Review & Discuss Key Information (15-20 minutes)

- Review District Family Engagement Guidelines
- Review Family Engagement Team Plan (if available from last year?) Assign Tasks to Complete Family Engagement Plan
- Create plan for participation by students, staff (100%), and parents/guardians in family engagement survey
- Plan a Curricular Focused Event for Semester 1, and host the event prior to December 19, 2025

4. Family Feedback & Input (15-20 minutes)

- Open the floor for questions, feedback, and suggestions from families.

5. Identifying Action Items & Next Steps (10-15 minutes)

- Discuss and agree on concrete actions that both the school and families will take.
- Assign responsibilities and set clear timelines for each action item.

6. Closing & Summary (5 minutes)

- Provide information on how families can stay involved and provide further input.
- Thank you