

DAVIS BILINGUAL MAGNET FAMILY HANDBOOK

2025 - 2026



Mission

At **Davis Bilingual Magnet**, we celebrate the diversity of our students' cultures and languages. We empower students with the tools to become **lifelong bilingual and multicultural learners**.

Vision

Davis Bilingual Magnet: Inspiring and empowering students to become **thoughtful, productive, communal, and global citizens**.

In Lak'ech

Tú eres mi otro yo.

Si te hago daño a ti, me hago daño a mí mismo.

Si te amo y te respeto a ti, me amo y me respeto a mí mismo.

Dear Families,

¡Bienvenidos to Davis Bilingual Magnet!

We're excited to welcome you to a new school year. Below is important information to help ensure your child's success. Please take a moment to review each section. We look forward to a wonderful year together!

General Information

<u>School Hours</u> Mon., Tues., Thurs., and Fri. 8:30 am to 2:45 pm Wednesday School Hours <u>8:30 am to 1:45 pm</u> <u>Office Hours:</u> 7:30 am – 4:00 pm <u>Address</u> 500 W St. Mary's Rd Tucson AZ 85701 Front office: (520) 225-1400 Texting number (Google): (520) 369-3643 E-mail : rose.carreon@tusd1.org School Website: https://davises.tusd1.org/	Principal: <i>Rose Mary Carreon</i> Office Manager: Elizabeth Ladriere Registration Attendance Clerk: <i>Daniela Atjian</i> Curriculum Service Provider: <i>Stephanie Alvarez</i> Community Liaison: <i>Andrea Espinoza</i> <i>Magnet Coordinator: Troyan Elgersma</i> Counselor:
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Important Dates – 2025–2026 School Year

- **First Day of School:** August 4, 2025

Conference Days (*11:45 a.m. dismissal*)

- September 18, 19, 20, 2025
- February 19 & 20, 2026

Grading Days (*No School*)

- October 3, 2025
- December 19, 2025
- March 13, 2026

Report cards will be available the following Monday.

TUSD Professional Learning Days (*No School*)

- October 29, 2024
- February 4, 2025

Breaks & Holidays

- **Fall Break:** October 6–10, 2025
- **Winter Break:** December 22, 2025 – January 2, 2026
- **Rodeo Break:** February 26–27, 2026
- **Spring Break:** March 16–20, 2026
- **Spring Holiday:** April 3, 2025
- **Last Day of School:** May 21, 2026

Drop-Off Procedures

Please use the **bus bay on Anita Street** (located on the east side of the school near the garden) for morning drop-off. This area is designated for **drive-through drop-off only—no parking** is allowed.

If you need to park and walk your child in, please use the **parent parking lot** located **south of the school**. Kindly avoid parking in the **staff parking area**.

To support our teachers' morning planning time, we ask that students remain on the **playground or in the cafeteria** until the **first bell rings**. Supervision begins at **7:30 a.m.**, so please plan your drop-off accordingly.

Teachers will meet their classes at the **front of the school (south field)** at **8:30 a.m.** Each classroom has a designated line-up spot.

Pick-Up Procedures

- **Grades 2–5:** Students will be dismissed from their designated spots **in front of the school**.
- **Kindergarten:** Pick-up will take place at the **kindergarten playground behind the building**.
- **1st Grade:** Pick-up will be at the **exterior door of each 1st grade classroom**.

We encourage families of students in **grades 3–5** to use the **bus bay on Anita Street** for drive-through pick-up.

If you prefer to park and walk to pick up your child, please use the **parent parking lot (south of the school)** or the **dirt lot on the west side of campus**. Kindly avoid using the **staff parking lot**.

For the **first two days of school**, all students must be picked up **at dismissal time**. Please make the necessary arrangements, as the **Extended Day Program will begin after the first two days of school**.

Attendance Guidelines

- A student is considered **tardy** if they arrive after **8:35 a.m.**
- Students may be marked **partially absent** if they are picked up early.
- All **late arrivals** must check in at the **front office** before going to class.

Reporting Absences or Tardies

Please notify the school **as soon as possible** if your child will be absent or late. It's essential that we have **current phone numbers** on file. If we haven't heard from you, we will contact you or your emergency contact.

To support student learning, please schedule **appointments and vacations outside of school hours** whenever possible. Teachers are **not required** to provide classwork for extended personal leave.

Illness and Medical Needs

If your child is absent due to an **extended illness**, please provide a **doctor's note** and inform the **Health Office** about any medical care your child is receiving. If you need help accessing medical care, our Health Office can assist.

Emergency Contact Updates

Please notify us **immediately** if your emergency contact information changes. In case of an emergency, it's vital that we can reach you.

Early Pick-Up Procedures

If you need to pick up your child before dismissal:

- Come to the **front office**.
- Always have your identification with you in case you need to provide it.
- Only individuals listed on the **Authorization Release Form** may pick up your child. Make sure that the individuals on the authorization release form have their identification.
- **Minors under 18** are not allowed to pick up students during school hours.

Medication at School

If your child needs to take medication during school hours, please visit the **Health Office** to complete the required form.

All medications—**prescription and non-prescription** (e.g., aspirin, cough drops, allergy meds)—must be in their **original pharmacy-labeled container** with:

- Student's name
- Doctor's name
- Medication name
- Dosage
- Time to be administered

Meals at School

- **Breakfast** is served daily from **8:00–8:25 a.m.**
Students must enter through the **cafeteria door near Plaza Valenzuela** and eat before going outside to play.
- Thanks to the **Community Eligibility Provision (CEP)**, **all students** at our 87 TUSD schools now receive **one free breakfast and one free lunch** each school day—**no application required**.

We're excited to provide nutritious meals to all students!

For questions, contact **TUSD Food Services** at

 foodservices@tusd1.org |  (520) 225-4700

Reminder: Please send your child with a **labeled water bottle** each day. Filtered water stations are available on campus.

Birthday Celebrations

To minimize disruptions to learning, birthday treats and gifts (including balloons) will be limited to the **last 15–20 minutes of the school day**. **Items should be dropped off at the front office and will be delivered to the classroom before the celebration begins.** Balloons will remain in the office and student can pick up balloons at the end of the day.

Please **check with the classroom teacher in advance** before planning any celebration.

All food items must be:

- **Store-bought**
- **Individually wrapped or packaged**

Keep in mind that some students have **food allergies**, so all treats must be safe for everyone in the class.

No class birthday lunches may occur because we are part of the Federal Lunch Program.

Student Code of Conduct & Phone Use Expectations

The **TUSD Student Code of Conduct (Grades K–12)** is available on the TUSD website or upon request.

In accordance with **Governing [JICJ-R Board Policy](#)**, students must keep **phones and smartwatches turned off and put away** during:

- **Class time**
- **Extended Day programs**
- **Field trips**

These expectations help maintain a focused and respectful learning environment.

Positive Behavior Intervention Supports (PBIS)

At Davis, we embrace the Mayan philosophy of **In Lak'ech**, which means:

"You are my other me. If I do harm to you, I do harm to myself. If I love and respect you, I love and respect myself."

Students are recognized for positive behavior through **In Lak'ech Boletos** (tickets), which can be redeemed for rewards.

Each month, we host an **In Lak'ech Assembly** to celebrate students who demonstrate **kindness, respect, responsibility, and safety**, with certificates awarded for their positive contributions.

Homework

While we recognize the value of homework in building skills like **time management, organization, and goal setting**, homework is **not mandatory** at our school.

Teachers may use their **professional judgment** to assign homework as they see appropriate.

According to **TUSD Governing Board Policy**, homework will not count for more than **20% of a student's grade**. Each teacher will share their specific homework expectations with families.

As a school, we **encourage 20 minutes of daily reading**. Research shows that regular reading helps students expand their vocabulary and improve **fluency and comprehension**.

Home Hints for Student Success

We'd like to make you aware of the **online learning programs** available to support your child at home. These **research-based tools** are used district-wide to help accelerate academic growth in **mathematics** and **English/Spanish language arts**.

All students have access to these programs through their **Clever account**, with access tailored to their **grade level**.



i-Ready



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Please click [HERE](#) to access Clever.

Safety Procedures

TUSD is committed to maintaining a safe and secure environment for all students and staff. To support this effort:

- **Front entrances will remain locked at all times.** Visitors must be **buzzed in at the gate** after stating the purpose of their visit.
- Please **always carry a photo ID** when entering the school or picking up a child.
- **Do not ask students or staff members to open doors** for you. Please follow set procedures.
- When exiting, **do not allow others to enter** behind you. Everyone must be buzzed in individually.
- To maximize security, **do not prop open any exterior doors.**

We understand these procedures may be an inconvenience, but they are essential for the safety of everyone on campus especially our students. Thank you for your cooperation.

Parent Involvement at Davis

Volunteering

Parents and community members are always welcome at Davis! To volunteer, please complete the **Volunteer Application** at tusd1.org to be cleared through HR.

- All volunteers and visitors must **sign in and out at the front office** and enter through the **main entrance**.
- **Non-parent volunteers** must be **fingerprinted** through the district before volunteering. Visit our office for more information.

Visitor Expectations

At Davis Bilingual, we expect all adults—staff and visitors—to treat others with **respectful language, manners, and privacy**.

If you witness behavior that does not align with these expectations, please notify the principal.

Classroom Visits

Please check with your child's teacher before volunteering in the classroom. During the **first few weeks of school**, we ask that visits be limited to allow students to settle into routines.

Communication

- Davis uses **Parent Square** and **ClassDojo** for all school and classroom updates. Please download the apps. Register using the code provided by your teacher for ClassDojo.
- Look out for **monthly newsletters** from the principal, sent via **Parent Square**.

Get Involved

- Join **Site Council** and the **PTA** to help shape school decisions. Visit **PTA MemberHub** to become an active member.

ParentVUE

ParentVUE provides secure online access to your child's education records. For setup instructions, click [\[HERE\]](#) or scan the QR code provided.

Tax Credit Information

What should I select when making an online donation?

We are especially grateful for donations marked "**Undesignated**", as this allows us to direct funds toward essential specialist positions on campus (e.g., **P.E., Garden, Art**). Thank you for helping us maintain these valuable programs!

What if I already paid for Extended Day?

If you've made a payment for **Extended Day**, you may qualify for the **federal Child and Dependent Care Credit**, which supports working parents who pay for childcare. Please consult your **tax professional** for details.

This may also allow you to make an **additional contribution to Davis** and still claim the **Arizona Tax Credit**—up to **\$400**—separately from your Extended Day payment.

Please donate [HERE](#).

Davis Code: 100201191