

FAMILY ENGAGEMENT TEAM MEETING MINUTES - QUARTER 1

Location:	DAVIS BILINGUAL ELEMENTARY
Date:	12/4/2023
Time:	5pm
Attendance:	Karen Gastelum,

AGENDA ITEMS	DISCUSSION NOTES	RESPONSIBLE FOR FOLLOW-UP
1 - Book Fair	the book fair is open Dec. 4th-8th Mon, Tue, Thu and Fri. from 8am-5pm. Wednesday 8am to 2pm. Sra Vella will need help to bring down the book fair items on Friday afternoon.	We are still in need of volunteers for the last hours of wed. Karen will post this on class dojo. Sra Campillo will ask TAs to help bring down the book fair items.
2- Las Posadas	Noche de Paz posadas will be on Dec. 8th at 5:30pm. We asked families for donations of hot cocoa packets, pan dulce and cookies. Donations will be dropped off on the day of the event in the Community Liaison office. We need to reach out to Oury center to ask about the set up.	Karen will email Miguel from the Oury center to ask about the set up and what she can do to help during the event.
3 - Family Engagement Survey	Sra Campillo will receive the fam. Engagement survey results on Dec. 21st. After winter break, we need to come up with 3 questions for the Focus Group which has to be done in February.	Sra Campillo will follow up with the Community Liaison regarding survey results and creating the 3 questions for the Focus Group.
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